

8.0 REQUIREMENTS LIST

MINIMUM STANDARDS FOR CHAPTERS

The Cornell Fraternity & Sorority Community has been guided by the vision, goals, minimum standards, and assessment plan that resulted with the *Core Principles*. The following list identifies the minimum expectations that are used by the Office of Fraternity and Sorority Affairs to determine a chapter's continued recognition and the End of Year assessment for each chapter. Chapters are expected to meet the following minimum standards. Leaders are always welcome to meet with an OFSA staff member for suggestions and ideas on how to improve their chapter's standing.

Alignment to Values

- Assesses chapter goals annually
- Portrays values and ideals of Greek community
- Fulfills all university requirements
- Complies with federal, state, local and university regulations

Academic Excellence

- Honors the code of academic integrity
- Has a faculty fellow

Respect for New Members & Initiates

- Submits a new member program to the OFSA
- Conducts an annual education session
- Attends AD White Leadership Conference
- Attends anti-hazing seminar and new member educator training
- Complies with policies regarding hazing
- New member program is consistent with inter/national values

Commitment to Service

- Completes one public service event per semester
- Participates in annual Greek community public service event

Social Responsibility

- Attends social responsibility/event management training

Promote Citizenship & Inclusivity

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Self-Governance

- Participates in council meetings, programs and events
- Has an internal judicial process
- Holds regular chapter meetings
- Elects president and treasurer for one-year term
- Submits budget and financial report to the OFSA
- Submits an annual report to the OFSA

Leadership Development

- Members involved with other campus organizations

Healthy Living-Learning Environment

- Conducts fire drills and safety inspections each semester
- Complies with state, local, and federal housing codes
- Chapter determines minimum occupancy and fills to that number
- Has a house corporation board
- Uses housing contracts with damage clause
- Submits a five-year facility forecast to the OFSA
- Alumni involvement in facility management
- Submits an annual house improvement plan to the OFSA
- Conducts an annual room assessment and documents room damage
- Attends facility manager training

Life-long Connections & Affinity

- Produces a bi-annual alumni newsletter
- Has an alumni relations chair
- Has an alumni advisor

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ITEM	DESCRIPTION	TIMELINE	WHO/WHAT	SEMESTER
AD White Greek Leaders Conference	Council sponsored leadership workshop series.	Beginning of February	Chapter Officers	Spring
Anti-Hazing Compliance Form	By way of this agreement, the chapter understand the Cornell University Anti-Hazing Policy	Friday after the start of classes	Chapter Officers	Fall & Spring
Anti-Hazing Contracts	By way of this agreement, the potential New Member understands the Cornell University Anti-Hazing Policy	During Recruitment period	Chapters Potential New Members	Fall & Spring
Chapter Facts	Provides the OFSA with current list of Chapter Officers, Alumni and National contact information.	One week prior to the start of classes	Chapter President	Fall & Spring
Chapter Goals	Communicate to the OFSA the progress the chapter intends to make toward achieving the directives outlined in the Fraternity & Sorority Community Core Principles.	During the Fall term	Chapter President & Chapter Members	Fall
Chapter Recognition Policy	This is a Recognition agreement between the chapter & Cornell University	Friday after the start of classes	Chapter President	Fall
Day of Demeter/ Collegetown Cleanup	This is a council sponsored community service event	End of April and Mid October	Council specified percentage	Fall & Spring
Delta Series	This program provides new members with a strong foundation for commitment, understanding, and leadership in the fraternity and sorority community.	End of January, after formal recruitment	75% of Chapter's New Members	Spring
End of Year Report	The OFSA reviews each chapter's report to evaluate accurately if a chapter is exceeding/meeting/failing to meet expectations.	End of March	Chapter President	Spring
Event Management Agreement	By way of this agreement, the chapter agrees to adhere to the Fraternity & Sorority Event Management Guidelines at Cornell University	Friday after the start of classes	Chapter President & Social Chair	Fall & Spring
Gatekeeper Training	Members will receive education and training on recognizing and assisting any community member who is demonstrating distress.	By the end of the spring terms	80% of Chapter Membership	Spring
Grad Student Alcohol Training	Presentation about effects of alcohol and the body and what is Medical Amnesty protocol.	By the end of the Fall Term	80% of Chapter Membership	Fall
House Managers Training	These sessions go over basic house management, inspection expectations and emergency protocol.	During the month of September & January	Chapter President, House Manager & Risk Manager	Fall & Spring
Housing Status Report	The OFSA and local authorities attempt to maintain the security of your residence during periods of absence. This report is kept in the office for questions of emergency, security, and occupancy.	Towards the end of each Semester	Chapter President & House Manager	Winter & Summer Break

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Leaders Retreat	Meeting to go over community expectations, important deadlines and submit required forms.	Beginning of August prior to the start of classes	Chapter President	Fall
Membership Roster	Roster is to accurately identifying the members of the Greek organizations	One week prior to the start of classes	Chapter President	Fall & Spring
New Member Calendar	The OFSA can review the plans to make sure that they are meeting the needs of their National Fraternity/Sorority	Before the start of Recruitment	Chapter President & New Member Chair	Fall & Spring
New Member Educator Training	A session to help support your organization in creating an exceptional new member experience that will strengthen your organization and improve the community. This session includes information that will assist you in developing an enriching new member program. Three content areas: Getting Started, Suggested Activities & The Problem of Hazing	During the month of November	Chapter President & New Member Educator	Fall
New Member List	Provides the OFSA with a list of newly initiated members to accurately identify the members of the Greek organizations	The day after chapter initiation	Chapter President & New Member Chair	Fall & Spring
SHAG Training	Program offers comprehensive information about sexually transmitted infections, contraception, sexual assault, and other student issues. It is a pre-initiation requirement for all new-members	Before chapter initiation	75% of Chapter's New Members	Fall & Spring
Social Chair Training	These sessions offer a tutorial on the Event Management Guidelines. A chapter may not hold a social event until the training has been completed.	The Wednesday prior to the start of classes	Chapter President, Social Chair & Risk Manager	Fall & Spring
Social Responsibility Form	By way of this agreement, the chapter president agrees on behalf to their Chapter to adhere to the Social Responsibility Committee.	Friday the week classes start	Chapter President	Fall & Spring
Treasure Training	This session offers best practices for Chapter Treasures to refer to.	During the month of November	Chapter Treasurer	Fall