Cornell Careers
Great universities depend on the talents of great people.

Do have a passion for providing support to students and developing and implementing programs, projects and outreach? Do you have proven ability to serve and foster a community of support and advocacy and dedication to meeting the needs of student communities? We are seeking a dynamic, energetic, and student-focused individual to join our team to support our Lesbian, Gay, Bisexual, and Transgender (LGBT) community as an Assistant Director, LGBT Resource Center in the Office of the Dean of Students.

About the Resource Center:
Founded in 1994, the Lesbian, Gay, Bisexual, Transgender (LGBT) Resource Center coordinates the efforts of the entire Cornell community to ensure the inclusion of all lesbian, gay, bisexual, transgender, queer, questioning, intersex, and asexual (LGBTQQIA) individuals and works to eliminate discrimination based upon sexual orientation, gender identity or expression. The LGBT Resource Center affirms LGBTQQIA+ identities and lives, and provides education, outreach, advocacy, and support. The LGBT Resource Center is also the home of over 20 undergraduate and graduate student organizations and serves as a community center and gathering space for LGBTQQIA+ students, staff, and faculty. Allies are always welcome! For more information on the LGBT Resource Center, click here.

Key Deliverables:
In this role you provide support to students and develop and implement LGBT programs, projects, and outreach on campus while serving and fostering a community of support and advocacy to our students. Other deliverables include:

- Create and implement sustainable department initiatives which focus on cultivating intercultural education, leadership development, and social justice issues specific to the LGBT+ community.
- Design, coordinate, manage, and assess programs inclusive of large scale campus programs, the Annual All Campus LGBT+ Welcome Reception, orientation and specific first year/transfer student events, LGBT Leadership Programming, Lavender Graduation, Coming Out Week/Month, LGBT History Month, HIV/AIDS Awareness and Education, LGBT Speaker Bureau/PEGS, and various other social justice programs as assigned. Event budgets range from $100 - $15,000 and draw anywhere from 50 - 1,000+ participants.
- Develop and maintain support mechanisms and resources for LGBT+ community members and allies including networks that reach isolated LGBT+ community members.
- Provide on-going support, budgetary and fiscal management ($50,000+), on-going advising, and attend weekly meetings of the LGBT+ related student organizations - especially Haven: The LGBT+ Student Union consisting of 20+ undergraduate organizations and reaching over 3,000 students.

Rewards and Benefits
- World class, Cornell supported (funded), professional/educational opportunities.
- Competitive compensation, generous time-off and great benefits for individuals & families.
- Cornell Career/Life Balance opportunities such as: Onsite Daycare, Employee Degree Program, Adoption Assistance, Onsite Dining, Employee Wellness…and more. For more about Cornell’s benefits click here.

Core Competencies
We seek a dynamic individual who works well with students and has a proven track record of successfully developing and implementing programs, projects and outreach. Other requirements include:

- Bachelor’s Degree Required. Master’s degree preferred in Higher Education, Social Work, Public Health or similar field required. 2-4 years’ experience with LGBT+ populations preferred.
- Understanding of sexual orientation and gender identity-related issues, trends, and needs, especially pertaining to college students.
- Experience effecting change from within systems: ability to build relationships and maintain trust, to assess and balance the needs of various stakeholders, and to identify and advocate for achievable solutions.
- Experience in working with individuals and groups with a wide array of identity and life experiences, including gender, sexuality, class, race/ethnicity, disability, culture, religion, sexual violence, etc.

Diversity and Inclusion have been and continue to be a part of our heritage. Cornell University is a recognized EEO/AA employer and educator.
Cornell University is an innovative Ivy League university and a great place to work. Our inclusive community of scholars, students, and staff impart an uncommon sense of larger purpose and contribute creative ideas to further the university’s mission of teaching, discovery, and engagement. Located in Ithaca, NY, Cornell's far-flung global presence includes the medical college's campuses on the Upper East Side of Manhattan and Doha, Qatar, as well as the new Cornell NYC Tech campus to be built on Roosevelt Island in the heart of New York City.

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